



Fabian Berru, MD

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Adult Intake Paperwork

Patient Name: _____ **Date of Birth:** ____ / ____ / ____

☐ **Male** ☐ **Female** **Race:** _____ **Language:** _____

Address: _____ **City:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Patient Employer: _____ **Patient Occupation:** _____

Email Address: _____

Pharmacy: _____ **City:** _____

Responsible Party/Emergency Contact: (if someone other than patient)

Name: _____ **Relation to Patient:** _____

Address: _____ **City:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Referred by: _____ **Previous Primary Care Physician:** _____

Reason for today's visit?

Allergies:

Current Medical Problems:

Family History: (Check all that apply)

- | | |
|---|----------------------|
| ☐ Breast Cancer | (If yes, who?) _____ |
| ☐ Colon Cancer | (If yes, who?) _____ |
| ☐ Coronary Artery Disease | (If yes, who?) _____ |
| ☐ High Cholesterol | (If yes, who?) _____ |
| ☐ Diabetes | (If yes, who?) _____ |
| ☐ Stroke | (If yes, who?) _____ |
| ☐ Heart Attack | (If yes, who?) _____ |
| ☐ Other | (If yes, who?) _____ |
-

Surgical History:

Surgery / Procedure	Approximate Date	Physician / Facility
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Hospitalizations:

Reason	Approximate Date	Facility
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Female Obstetric / Gynecological History:

Do you have a Gynecologist? (Y / N) _____ Who? _____

When was your last pap smear? _____ Results: (Normal / Abnormal)

When was your last mammogram? _____ Results: (Normal / Abnormal)

Have you ever been pregnant? (Y / N) _____ How many times? _____

How many children have you given birth to? _____ Date of last menstrual period: _____

Diagnostic Imaging:

Have you ever had any of the following diagnostic procedures?

Procedure	Y / N	Date Performed	Results	Provider / Office
Colonoscopy/Endoscopy	_____	_____	_____	_____
Bone Density Study	_____	_____	_____	_____
CT Lung Cancer Screen	_____	_____	_____	_____
Abdominal Ultrasound	_____	_____	_____	_____

If you are diabetic, when was your last...

Provider / Office

Foot Exam _____

Eye Exam _____

Immunizations:

When was your last:

_____ TDaP (Tetanus, Diptheria and Pertussis)

_____ Pneumonia Vaccine

_____ Flu Vaccine

_____ Shingles Vaccine

Social History:

Have you ever smoked or used tobacco products (Y / N) _____

Do you currently smoke or use tobacco products (Y / N) _____

What kind? _____

When was the last time you used any tobacco products? _____

Do you drink alcohol (Y / N) _____

How often? Occasionally _____ Several drinks per week _____ 1-2 drinks/day _____ >2 drinks/day _____

Current Medications:

Please list ALL medications you are currently taking. Please include all prescription and over the counter medications.

 CHECK HERE IF YOU TAKE NO PRESCRIPTION OR OVER THE COUNTER MEDICATIONS

Medication Name	Strength	How Often?	Reason for Taking

ACKNOWLEDGEMENT OF NOTICE OF PRIVACY PRACTICES

I hereby acknowledge that I have received or have been given the opportunity to receive a copy of Integra Family Medicine's Notice of Privacy Practices or have had the opportunity to receive the Notice of Privacy Practices.

Patient Name (Printed)

Signature: _____

Date: _____

RELEASE OF INFORMATION AUTHORIZATION:

Due to federal privacy guidelines (HIPAA), Integra Family Medicine is not allowed to divulge information to anyone other than the patient (or guardian of the patient) unless explicit written authorization is given to discuss personal medical information with someone other than you.

I, _____, give Integra Family Medicine permission to release / discuss personal medical information to include the pickup of prescriptions and / or financial information to:

Name: _____ Relationship to Patient: _____

Name: _____ Relationship to Patient: _____

Signature: _____ Date: _____

GUARANTEE OF ACCOUNT: MUST BE 19 YEARS OF AGE TO SIGN

I, the undersigned, directly assign to Integra Family Medicine all surgical and / or medical benefits, if any, otherwise payable to me for services rendered.

In consideration of services rendered or to be rendered, the undersigned agrees to pay all costs of collection and / or reasonable attorney fees, should the account be turned over to enforce collections of said charges. The undersigned hereby waives all claims or rights of exemption allowed by the constitution of the state of Alabama or any other state of the United States.

I hereby authorize Integra Family Medicine to release any information necessary to secure payment of benefits to my account.

Signature: _____ Date: _____

May we leave voicemails on the numbers you've provided? ____ Yes ____ No

Comments: _____

Medical Records Release

Please Print

Patient Name: _____ Date of Birth ____ / ____ / ____
Address: _____ City: _____ Zip: _____
Phone Number: _____

Release Information from Integra Family Medicine to:

Name / Facility: _____ Attention: _____
Address: _____ City: _____ Zip: _____
Phone Number: _____ Fax Number: _____
Purpose of Request: ☐ Personal ☐ Treatment ☐ Legal ☐ Insurance ☐ Transfer
☐ Other: _____

Release Information to Integra Family Medicine from:

Please Fax to 833.468.5230

Name / Facility: _____ Fax Number: _____
Date Range: _____
☐ Progress Notes ☐ Radiology Reports ☐ Labs ☐ Operative Reports ☐ Injections
☐ Physical Therapy ☐ Billing Statement
☐ Other: _____

Release Information to Integra Family Medicine from:

Please Fax to 833.468.5230

I understand that: I acknowledge and hereby consent to such, that the released information may contain alcohol, drug abuse, psychiatric, HIV testing, HIV results, or AIDS information. * _____ (Please Initial)

- ✓ I may refuse to sign this authorization and that it is strictly voluntary.
- ✓ My treatment, payment, enrollment or eligibility for benefits may not be conditioned on signing this authorization.
- ✓ I may revoke this authorization at any time in writing, but if I do, it will not have any effect on any actions taken prior to receiving the revocation.
- ✓ Unless otherwise revoked, this authorization will expire on the following date, event or condition: _____.
If I do not specify expiration this authorization will not expire.
- ✓ I understand that once the information is disclosed pursuant to this authorization, it may be re-disclosed by the recipient and the information may not be protected by federal privacy regulations.
- ✓ I understand that I may see and obtain a copy of the information described in this form, for a reasonable copy fee, if I ask for it.
- ✓ I can request a copy of this form after I sign and date it.

Signature*: _____ Today's Date: ____ / ____ / ____

*For non-emancipated minors under the age of 19 years, a parent or guardian must sign release form. If patient is unable to sign a copy of the legal documentation for patient's representative must be supplied with a copy of this form

Office Policies

As a patient, you are ultimately responsible for your own care. This can be exhibited by knowing what medications you are taking and why, arriving on time for appointments, completing labs and tests that are ordered by your physician, and obtaining refills/completing paperwork in a timely manner. We will do our best to ensure we do our part by keeping you informed and complete your orders and prescriptions in a timely manner at your visit.

- _____ Fees—Patients are expected to pay all co-pays at the time of your visit.
- _____ Nurse calls and questions—Any non-scheduling questions will be routed to the nurse line. Please leave a message with the requested information and we will return your call within one business day.
- _____ Appointment times—Please arrive on time or early for your scheduled appointment. If you are late, you may be asked to reschedule.
- _____ Cancellations—Except under extenuating circumstances, we request you give at least 24 hours of notice when cancelling an appointment. Failure to do so will cause any missed appointments to be considered as a “no show”.
- _____ No show policy/Rescheduling—Patients that “no show” for 3 appointments are subject to dismissal from our practice for non-compliance. If you no show for appointment, you may be subject to a \$50 fee. This will be collected before you are allowed to reschedule your appointment.
- _____ Conduct—Verbal or physical abuse of our physician or staff will NOT be tolerated for any reason or under any circumstance.
- _____ Form completion—There is a 5 business day turnaround time for FMLA or other forms needing completion. There is a \$25 charge per form.
- _____ Medication refills—refills need to be requested at least 3 days in advance. Ideally, these will be handled during your routine visits, but if you realize your medication needs to be refilled you may call and leave a message with the nurse requesting a refill.

I understand and agree to these policies:

Signature: _____ **Today's Date:** ____ / ____ / ____

Must be signed by patient or legal guardian if patient is a minor.